

PLEASE NOTE TIME OF MEETING

Agenda

MEETING: APPOINTMENTS SUB-COMMITTEE FOR THE
DIRECTOR OF SOCIAL SERVICES

VENUE: MEETING ROOM 4, COUNTY HALL,
NORTHALLERTON

DATE: Thursday, 17 June 2004 at 9.00 am

Business

1. Minutes of the meeting held on 14 June, 2004. **(Not yet available)**
2. Exclusion of the public from the meeting during consideration of item 3 on the agenda on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.
3. To consider applicants for the Director of Social Services and make an appointment.
4. Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances.

STEPHEN KNIGHT
Head of Committee Services

County Hall
NORTHALLERTON

NOTES:

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer (the Head of Committee Services) will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) Coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.

keep north yorkshire together

Enquiries relating to this agenda please contact Stephen Knight Tel: **01609 780780 Ext 2101**
Fax: **01609 532343** or e-mail committee@northyorks.gov.uk (or 0800 220617 after office hours)

EMERGENCY PROCEDURES FOR MEETINGS

FIRE

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 4 this is the main entrance stairway. If the main stairway is unsafe use either of the staircases at the end of the corridor. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

ACCIDENT OR ILLNESS

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.